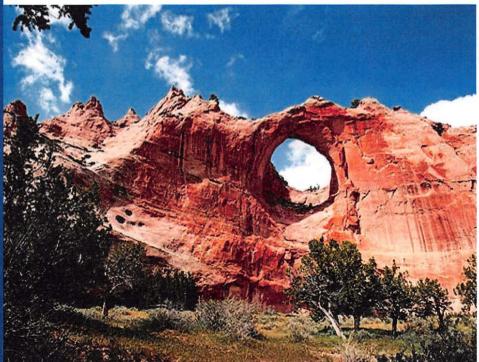




OFFICE OF THE AUDITOR GENERAL

The Navajo Nation

A Follow Up Review of the Tsaile/Wheatfields Chapter Cash Receipts Activities Corrective Action Plan Implementation



Report No. 19-15 March 2019

Performed by: Alfreda Lee, Senior Auditor Kimberly Jake, Associate Auditor March 29, 2019

Zane James, President **TSAILE/ WHEATFIELDS CHAPTER** P.O. Box C18 Tsaile, AZ 86556

Dear Mr. James:

The Office of the Auditor General herewith transmits Audit Report No. 19-15, a Follow-up Review of the Tsaile/Wheatfields Chapter's Cash Receipts Activities Corrective Action Plan Implementation.

BACKGROUND

In 2016, the Office of the Auditor General performed a special review of the Tsaile/Wheatfields Chapter Cash Receipts Activities and issued audit report no. 17-09. A corrective action plan was developed by the Tsaile/Wheatfields Chapter in response to the special review. The audit report and corrective action plan were approved by the Budget and Finance Committee on June 6, 2017, per resolution no. BFJN-21-17.

OBJECTIVE AND SCOPE

The objective of the follow-up review is to determine whether the Tsaile/Wheatfields Chapter fully implemented its corrective action plan based on a five-month review period of October 1, 2018 to February 28, 2019. Our review was based on inquiries, review of records and audit test work.

SUMMARY

The Tsaile/Wheatfields Chapter resolved the prior audit findings with the implementation of all 10 corrective measures. See attached Exhibit A for the detailed explanation of the follow-up results.

CONCLUSION

Since Tsaile/Wheatfields Chapter fully resolved the audit findings, the Office of the Auditor General does not recommend sanctions on the Tsaile/Wheatfields Chapter and officials in accordance with 12.N.N.C. Section 9.

We wish to thank the Tsaile/Wheatfields Chapter staff and officials for assisting in this follow-up review.

Sincerely,

Helen Brown, Principal Auditor Delegated Auditor General

XC:

Devon Begay, Vice-President Kuhyonre E. Nata'ani, Secretary/Treasurer Paula S. Begay, Community Services Coordinator Nelson S. Begaye, Council Delegate **TSAILE/WHEATFIELDS CHAPTER** Johnny Johnson, Department Manager II **ADMINISTRATIVE SERVICE CENTER/DCD**

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REVIEW RESULTS Tsaile/Wheatfields Chapter Cash Receipts Activities Corrective Action Plan Implementation Review Period: October 01, 2018 to February 28, 2019

	Audit Issues	Total # of Corrective Measures	# of Corrective Measures Implemented	# of Corrective Measures Not Implemented	Audit Issue Resolved?	Review Details
1.	Cash receipts were not deposited and were missing.	7	7	0	Yes	Attachment A
2.	The Accounts Maintenance Specialist had total control of the cash receipts process.	3	3	0	Yes	
	TOTAL:	10	10	0	2-Yes 0-No	

WE DEEM CORRECTIVE MEASURES: **Implemented** where the department provided sufficient and appropriate evidence to support all elements of the implementation; and **Not Implemented** where evidence did not support meaningful movement towards implementation, and/or where no evidence was provided.

◆ 2019 Issue 1: Cash receipts were not deposited and were missing. STATUS RESOLVED

The Chapter deposited \$2,071 between October 1, 2018 and February 28, 2019. For the fivemonth audit scope, 355 cash receipts tickets were reviewed. All cash receipts were accounted for and deposited intact.

2019 STATUS Issue 2: The Accounts Maintenance Specialist had total control of the cash receipts process. RESOLVED

The Chapter hired the current Accounts Maintenance Specialist in August 2018. The Accounts Maintenance Specialist enters cash receipt tickets into the accounting system while the Community Services Coordinator reviews entries before they are posted. The Secretary/Treasurer monitors the cash receipts process to make sure procedures were performed by the Chapter staff. This process ensures duties of the Accounts Maintenance Specialist are properly segregated.